

國立臺北大學永續創新國際學院院務會議設置辦法

**National Taipei University International College of
Sustainability Innovations**

**Regulations Governing the Establishment of the College
Affairs Meeting**

業經本院 109 年 10 月 27 日第一次院務會議通過

Approved at the 1st College Affairs Meeting for the 2020 Academic Year on October 27, 2020

業經本院 112 年 3 月 2 日第二次院務會議通過

Approved at the 1st College Affairs Meeting for the 2023 Academic Year on March 2nd, 2023

業經本院 113 年 2 月 29 日第二次院務會議通過

第一條 依據國立臺北大學組織規程第七條之規定，訂定永續創新國際學院（以下簡稱本院）院務會議設置辦法。

Article 1 These Regulations governing the establishment of the College Affairs Meeting of the International College of Sustainability Innovations (hereinafter abbreviated as “the College”) are set forth pursuant to Article 7 of the National Taipei University Organizational Regulations.

第二條 本會議之組成如下，其中教師代表人數不得少於全體代表人數二分之一，教授、副教授代表人數不得少於教師代表人數三分之二：

- 一、當然代表：院長、學位學程主任與華語中心主任為當然代表。
- 二、教師代表：由院長提請校長聘任教師代表 6 人。
- 三、學生代表 2 人。

Article 2 The composition of the Meeting is as follows, in which the number of faculty representatives shall not be less than half of the entire representative body, and the number of professor and associate professor representatives shall not be less than two-thirds of the faculty representative body:

1. Ex officio members: the Dean, degree program directors and Chinese language directors.

2. Faculty representatives: the President shall appoint six faculty representatives nominated by the Dean

3. Two student representatives

第三條 本會議審議下列事項：

- 一、 院務發展及預算。
- 二、 各項重要章則。
- 三、 各學位學程及其附設機構之設立、變更與停辦。
- 四、 院務會議議案及院長交議事項。
- 五、 其他重要事項。

Article 3 The following matters shall be discussed at a College Affairs Meeting:

1. The development and budget of College affairs
2. Major regulations
3. The establishment, changes, and suspension of degree programs and their affiliated institutions
4. Meeting proposals and matters assigned by the Dean
5. Other important matters

第四條 院務會議代表任期一年，採學年制，得連任。如有退休、離職、借調、出國、休假、留職停薪六個月以上者，應取消其代表資格，並由院長提請校長補聘之。

Article 4 Meeting representatives serve for a one-year (academic year) term and may be re-appointed. Members who have retired, resigned, transferred, gone abroad, or who have taken a leave of absence or unpaid leave for more than six months shall have their membership revoked, and the vacancy shall be filled by the President upon the Dean's request.

第五條 本會議由院長召開並擔任主席，每學期至少召開一次；若主席無法出席時，由出席代表相互推舉一人為主席。院務會議代表三分之一以上之連署得召開臨時會議。

Article 5 A College Affairs Meeting shall be chaired and convened by the Dean, and at least one meeting shall be convened every semester. If the Chair is unable to attend a meeting, the representatives in attendance shall nominate among themselves

one person to serve as the Chair. An ad hoc meeting shall convene only when more than one-third of the College Affairs Meeting representatives petition to convene it.

第六條 本會議應有二分之一代表出席，始得開議。出席代表過半數同意，方得決議。

Article 6 A College Affairs Meeting shall convene only when more than half the representatives are in attendance. A resolution shall be passed only when agreed upon by more than half of the representatives in attendance.

第七條 院務會議必要時得邀請本校有關人員列席。

Article 7 When necessary, relevant University personnel shall be invited to attend a College Affairs Meeting.

第八條 本會議之提案包括院長交議事項及本會議代表提案。前項提案至遲應於會議一週前送至本院登記，以利議事進行。

Article 8 Meeting proposals include matters assigned by the Dean and proposals made by Meeting representatives. To ensure that a Meeting is implemented effectively, such proposals shall be submitted to the College for registration no later than one week before a Meeting.

第九條 本辦法經陳請校長核定後施行，修正時亦同。

Article 9 These Regulations shall be implemented after ratification by the President. The same shall apply to amendments.